

Fuel Oil Bid

The Public School Divisions listed below are accepting bids for heating fuel oil, propane, diesel fuel, and unleaded regular gasoline. Bids are due at the Prince Edward County School Board of Education Building no later than 10:00 am on Monday, June 25, 2018. Envelopes containing bids must have the statement, "Fuel Bid", written on the outside of the envelope and they must have the name of the bidding firm stated in the return address portion of the envelope. **Bids must be addressed to** Cindy Wahrman, Director of Finance, Prince Edward County Public Schools, 35 Eagle Drive, Farmville, VA 23901.

A mandatory pre-bid meeting will be held on Thursday, June 14, 2018, 10:00 am, at the Prince Edward County School Board of Education Building, 35 Eagle Drive, Farmville, VA 23901, 434-315-2150.

Bids must be submitted on the bid form provided by the school systems. To receive bid forms and/or to request additional information, please contact Cindy Wahrman, @pecps.k12.va.us, 434-315-2157. Bid information and bid forms can also be found at each school division's website.

Appomattox County Public Schools	appomattox.schoolfusion.us
Amelia County Public Schools	www.amelia.k12.va.us
Brunswick County Public Schools	www.brunswickcps.org
Buckingham County Public Schools	www.bcpschools.org
Charlotte County Public Schools	www.ccpsk12.org
Cumberland County Public Schools	www.cucps.k12.va.us
Mecklenburg County Public Schools	www.mcpsweb.org
Nottoway County Public Schools	www.nottowayschools.org
Prince Edward County Public Schools	www.pecps.k12.va.us

Mecklenburg County Public Schools
P.O. Box 190
Boydton, Virginia 23917

Title of Bid: 2018-2019 Fuel Bid

Date & Time Bids Due: Monday, June 25, 2018 at 10:00 a.m.

Location: Prince Edward County School Board of Education Building
35 Eagle Drive
Farmville, VA 23901

Address Bids To: Cindy Wahrman
Director of Finance
35 Eagle Drive
Farmville, VA 23901

Direct Questions To: Cindy Wahrman, Director of Finance
434-315-2157

Mandatory Bid Meeting: For all prospective bidders
Thursday, June 14, 2018 at 10:00 a.m.
Prince Edward County School Board of Education Building
35 Eagle Drive
Farmville, VA 23901

Bids will not be accepted from any vendor who did not attend the mandatory bid meeting.

On Outside of Envelope Please write the statement: "Fuel Bid"

Bid Opening: Monday, June 25, 2018 at 10:00 a.m.

Conditions: All deliveries will be made within 24 hours from placement of the order, unless otherwise noted. If delivery cannot be made in that time frame, the school division has the right to place the order with another vendor. Any price differential will be paid by the vendor awarded the original bid acceptance. The delivery quantity will be subtracted from the gallon commitment. Any unused gallons from any school division may be purchased by another school division in the consortium at that school divisions contracted price.

The awarded vendor will provide invoices reflecting the contracted price only, not to include additional fees and/or taxes. No additional fees or taxes will be paid. Correct invoices with the bid price only will be requested, failure to provide such may cause termination of agreement.

The awarded vendor is required to provide monthly statements on company letterhead to the school division for reconciliation purposes. Failure to do so may cause termination of agreement.

The Mecklenburg County School Board reserves the right to accept or reject any and all bids in whole or in part. All bids must be submitted on the provided bid form.

UNLEADED GASOLINE

87 Octane Unleaded E-10

Tank Location / Tank Size

Fixed Price

Fixed Price

BUSGARAGE 10,000 gal. \$_____

Comments(if any): _____

As noted, there is one tank located at the Transportation Department Bus Lot. The tank has a maximum capacity of 10,000 gallons. Estimated total annual usage is 65,000 gallons and drops will need to be made in accordance with usage.

DIESEL FUEL		Fixed Price
Tank Location/ Tank Size		Fixed Price
BLUESTONE		
MIDDLE	10,000 gal	\$
BLUESTONE		
HIGH	10,000 gal.	\$
PARKVIEW		
HIGH	10,000 gal.	\$
PARKVIEW		
MIDDLE	10,000 gal.	\$
CLARKSVILLE		
ELEMENTARY	10,000 gal.	\$
CHASE CITY		
ELEMENTARY	10,000 gal.	\$
LACROSSE		
ELEMENTARY	10,000 gal.	\$
BUSGARAGE	10,000 gal.	\$

Comments (if any): _____

As noted, there are eight tanks located throughout Mecklenburg County. The tanks have a maximum capacity of 10,000 gallon. Estimated total annual usage is 195,000 gallons and drops will need to be made in accordance with usage. Diesel fuel must be a minimum of **50 cetane and include additives**.

Please indicate the amount per gallon in dollars. Are the taxes included in your per gallon quotations? What additional add on fees will be charged? The Mecklenburg County Public Schools will not pay for any add-ons, such as transportation, that are not listed.

**Mecklenburg County Public Schools
175 Mayfield Drive
P.O. Box 190
Boydton, Virginia 23917**

2018-2019 Fuel Purchasing Bid Form

Firm Name: _____
 Address: _____
 Name/ Position: _____
 Signature: _____
 Telephone: _____ Fax: _____ Email: _____

HEATING OIL	<u>Fixed Price</u>
Tank Location/ Tank Size	Fixed Price
CLARKSVILLE	
ELEMENTARY 10,000 gal.	\$ _____
BLUESTONE MIDDLE MAIN (Must use small truck due to tank location)	
10,000 gal.	\$ _____
BLUESTONE	
MIDDLE SHOP 10, 000 gal.	\$ _____
BLUESTONE	
HIGH MAIN 10,000 gal.	\$ _____
BLUESTONE	
HIGH SHOP 10,000 gal.	\$ _____
PARKVIEW	
HIGH MAIN 10,000 gal.	\$ _____
PARKVIEW	
HIGH SHOP 10,000gal.	\$ _____
PARKVIEW	
MIDDLE MAIN 10,000 gal.	\$ _____
PARKVIEW	
MIDDLE SHOP 10,000 gal.	\$ _____
SCHOOL BOARD OFFICE (small truck) 5,000 gal.	\$ _____
BUS GARAGE (small truck) 2,000 gal.	\$ _____

Comments (if any): _____

As noted there are eleven separate tanks of the sizes given and all are gravity drop filled. Generally, transport loads are ordered for tanks holding 10,000 gallons and for combinations of tanks of smaller sizes. Estimated total annual usage is 100,000 gallons.