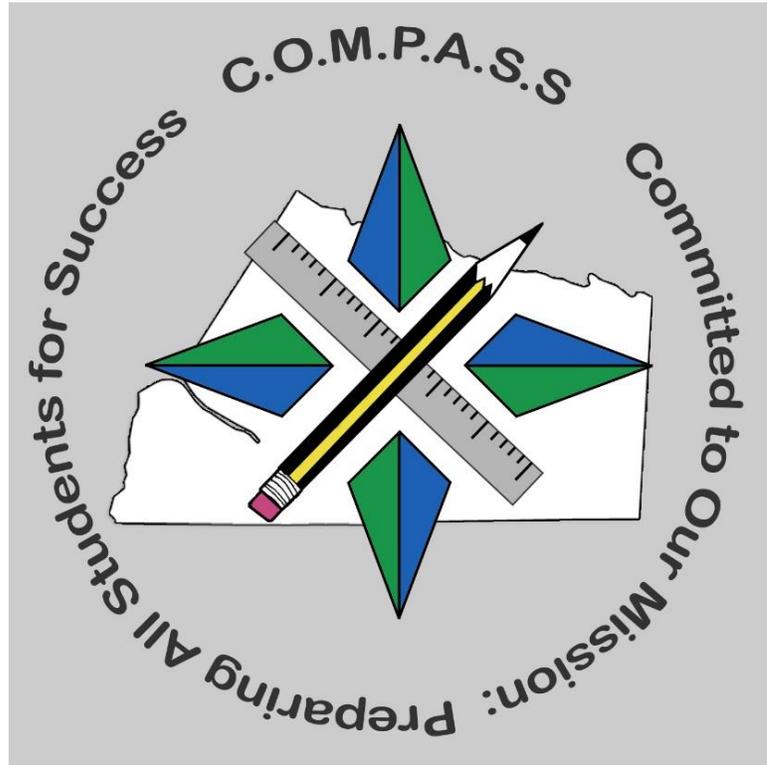


Mecklenburg County Public Schools

Secondary Handbook



The mission of the Mecklenburg County Public Schools Division, in partnership with family and community, is to provide all students with a quality education within a safe environment supporting the development of intellectual growth, effective communication, wellness, and life-long learning in a rapidly-changing society.

School Administrative Directory

Bluestone Middle School

250 Middle School Road Skipwith, VA 23968 (434) 372-3266
Colors: Blue and Gold Mascot: Trojan

Paige Lacks, Principal
Dominique Sturdifen, Assistant Principal

Park View Middle School

365 Dockery Road, South Hill, VA 23970 (434) 447-3761
Colors: Blue and Gold Mascot: Cougar

Joan Hite, Principal
Janet Wright, Assistant Principal

Bluestone High School

6825 Skipwith Road, Skipwith, VA 23968 (434) 372-5177
Colors: Blue and Gold Mascot: Baron

Darnell Carter, Principal
Velva Kindley, Assistant Principal
Lekeisha Horton, Assistant Principal

Park View High School

205 Park View Circle, South Hill, VA 23970 (434) 447-3435
Colors: Green and White Mascot: Dragon

Wesley Swain, Principal
Amy Wright, Assistant Principal
Timothy Cochran, Assistant Principal

DISCLOSURE: The Mecklenburg County School Board does not discriminate on the basis of race, color, national origin, ancestry, sex, gender, sexual orientation, gender identity, disability, age, marital or veteran's status, genetic information, or any classification protected by applicable law in its programs, activities or employment. The Director of Personnel will act as the Compliance Officer for discrimination regarding employees under Title IX. The Assistant Superintendent will act as the Compliance Officer for discrimination regarding students under Title IX and Section 504 of the Rehabilitative Act of 1973. Both compliance officers may be contacted at the Mecklenburg County Public Schools' Central Office at 175 Mayfield Drive, Boydton, VA 23917 or by calling 434-738-6111.

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

2018-2019 SECONDARY CALENDAR REMINDERS

INTERIM REPORT CARDS

September 12, 2018
November 15, 2018
February 6, 2019 – Middle Schools
February 12 & 13, 2019 – High Schools
April 22, 2019

REPORT CARDS

October 25, 2018
January 9, 2019
March 21, 2019
May 22, 2019 (Mailed to HS Students)

PARENT TEACHER CONFERENCES

September 12, 2018 - High Schools
October 25, 2018 - Middle Schools
February 12, 2019 - Bluestone High School – CTE Expo
February 13, 2019 - Park View High School – CTE Expo
March 21, 2019 - Middle Schools

SENIOR AWARDS ASSEMBLY

Bluestone High School – TBD

Park View High School – TBD

GRADUATION

May 25, 2019

- Bluestone High School – 9:00 a.m.
- Park View High School – 11:00 a.m.

► STUDENT RESPONSIBILITIES

To be a successful 21st Century future-ready student at Mecklenburg County Public Schools, students are expected:

1. To be on time and present at school each day.
2. To have regular classroom attendance and to be prepared to learn.
3. To be responsible for his/her own behavior -- a student chooses how he/she reacts to different events and situations.
4. To understand that inappropriate/disruptive classroom behavior interferes with teaching and learning.
5. To respect the feelings and rights of others.
6. To refrain from the use of physical force or the threat of physical force.
7. To do what the teacher or adult in the building reasonably requests.
8. To be aware of and follow all school and district rules and procedures.
9. To refrain from using profanity and other offensive language and behavior.
10. To be a student leader.
11. To be an active learner.

► PLEDGE OF ALLEGIANCE

In the spirit of patriotism and respect for the school, community, and nation, students will be given the option of reciting the Pledge of Allegiance at the beginning of each school day. While not everyone may care to participate, it is expected that those who do will be allowed to do so without interference or disruption.

► MOMENT OF SILENCE

The school observes a moment of silence at the beginning of each school day. It is important that all students respect this time by remaining seated and quiet during this moment. The moment of silence may be used for any lawful silent activity including personal reflections, prayer, meditation, and/or reading. However, the teacher who is responsible for each class will not influence students in any way to pray or meditate during the moment of silence. Students and employees are prohibited from praying aloud during the moment of silence.

► ATTENDANCE POLICY AND PROCEDURES

It is the policy of the Mecklenburg County School Board to do everything possible to encourage all children to attend school with regularity.

It is the legal responsibility of parents and guardians to ensure that students are in regular attendance for the entire school day. To be counted present a student must attend two complete blocks in an instructional day. Parents or guardians must seek homebound instruction for their children when they are absent for extended periods due to illness. The principal or guidance counselor will assist them in making necessary arrangements.

An “unexcused” absence is an absence where a student does not have a valid excuse.

1. A student who is absent for any portion of the day requires a note from his/her parent. A maximum of 5 parent notes will be accepted during each semester. In the event that there have been excessive parent notes already received for absences, a valid note from physician or other appropriate professional’s office. (“Excessive parent notes,” as determined by the school principal, are no more than five per semester.)
2. A written excuse from a parent or guardian should include the date(s) and reason(s) for the absence. Calling the school is acceptable notice if a note is sent upon student return to school. A written excuse from a physician’s office or other professionals’ office that includes the date(s) and reason(s) for the absences(s) is always acceptable.
3. Students should turn their notes in upon their return to school for it to be counted as excused or within 3 days of return.
4. The ONLY valid excuses for absences are
 - Illness (if over two days, the school may require a note from the physician)
 - Court appearance
 - Death in the family
 - Religious holidays
 - Extenuating circumstances which are determined by the school administration
 - Prior written notice to the school administrator by the parent/guardian is required for consideration of any other absence/reason.
5. Acceptable reasons for arriving late or leaving early are the same as those for any excused absence.
6. Suspensions are unexcused absences (but are not included in truancy totals).
7. A student will be expected to make up all assignments or to make arrangements with the teacher for any make-up work within five days of return to school. Students on suspensions will be expected to submit their assignments upon return to school and make arrangements with the teacher within five days after the end of suspension period to make up any additional hands-on activities, tests, or other schoolwork. Extenuating circumstances may be considered in extending the time limit.

It is the responsibility of the student to obtain assignments from the teacher/guidance counselor. A grade of zero may be assigned only if a student fails to submit or make-up assignments.

Once a student has arrived on the school grounds, he/she is not to leave before the end of the school day without permission from the principal or his/her designee. Such permission, except in cases of extreme emergency, will be granted only after the request has been received, required in writing, from the parent or guardian. (Students are not allowed to leave school at lunchtime and return). Excessive absence from any class due to arriving late or leaving early may result in denial of future requests may result in denial of credit for the course.

A student must be present for at least 2 full blocks (or in the event a student has another type of schedule, at least half the class) to be counted “present” for the day.

For a student to receive a “perfect attendance” award, students should be at school 100% of the time every day. “Not Been Absent” applies to being present for a part of each day.

► EXCESSIVE ABSENCES

If high school students or middle school students enrolled in high school credit courses accumulate more than ten (10) absences during a semester, including days missed because of late enrollment, the student may not be eligible for credit in any class.

Appointments will be scheduled with building administrators to discuss documentation of absences. If credit is denied, the principal's decision may be appealed to the superintendent's designee in writing within five (5) school days after the decision has been made. Excessive absences will be referred to juvenile and domestic relations court for students who are under age 18.

Only five (5) parent notes will be accepted as excused documentation for a student missing days from school per semester. All absentee notes must be turned into the office the day the student returns to school. Failure to do so may result in an undocumented absence. Please see the MCPS Code of Conduct for guidelines regarding excused and unexcused absences.

Absences will be excused for students who miss classes for the purpose of representing the school at a school-sponsored activity. These students will be counted as present and allowed to make-up work in accordance with the general school make-up policy.

► TRUANCY PROCEDURES SCHEDULE

Truancy Procedure Schedule for Schools

At Each Absence:

- Phone Call to Parent: documented in SIS

At 3rd Unexcused Absence:

- Phone Call to Parent 3 Day Letter Sent

At 5th Unexcused Absence:

- Phone Call to Parent 5 Day Letter Sent
- Meeting Scheduled for Parent to come in and create TPP. Invite Truancy Officer. If school does not hear from parent within 3 days, contact **Truancy Officer (T.O.)** Complete and sign Truancy Prevention Plan (TPP)

At 6th Unexcused Absence: Scheduled within 10 days and held within 15 days

- Phone Call to Parent
- 6 Day Letter Sent
- Second Parent Conference scheduled (TC)
- Parent Conference held—can be phone conference Minutes of conference placed in Truancy Record.

At 7th Unexcused Absence:

- Phone Call to Parent 7 Day Letter Sent
- Refer to Truancy Officer.

► MAKE-UP FOR SUSPENSIONS

Students in grades 6-12 who receive an out-of-school suspension will be expected to keep up with missed class work and submit all assignments upon return to school. It is the responsibility of the student to obtain assignments from the guidance department or his/her teachers. If the parent or student makes a request for assignments, teachers are required to provide the guidance department with student assignments within twenty-four (24) hours of the request. In the case of class assignments that require in-class completion (test, lab assignments, etc.), the student will be expected to make arrangements with the teacher within five(5) days after his/her return to school to make up missed assignments. Due dates for completion of these in-class assignments will be established by teachers. Grades of zero (0) may be assigned only if a student fails to submit or make-up assignments according to these guidelines.

► EARLY RELEASE POLICY

According to the Standards for Accrediting Schools in Virginia, every student must maintain a full day schedule unless a waiver is granted by the division superintendent. This waiver, in the form of early release, is a privilege available only to qualified **seniors** or **juniors** enrolled in the Marketing Cooperative Class. Requests are not automatically granted. Early release students must leave campus immediately and may not return to campus during school hours unless granted permission by the administration. Regulations and guidelines for early release are included in the Mecklenburg County Program of studies. An application is required and may be picked up in either the guidance or main office.

► MIDDLE SCHOOL GUIDANCE DEPARTMENT

The Middle School Guidance Department is determined to help provide a successful and rewarding experience for students and parents. Guidance counselors work with students to schedule electives and determine the best placement for students in classes to ensure academic success. They also talk to students about the importance of taking responsibility for their schoolwork, their behavior, and their attendance. In addition, they provide support for students who need someone to talk to or who are going through a difficult time and need additional support.

Bluestone Middle School Guidance Counselors:

Ms. Martha Bowlin: *Counselor for Grade 7 and Grade 6 (Last Names A - L)

- Conflict Resolution
- Student Registration and Transfers
- Career Pathways and Character Education
- 504 Coordinator (all grade levels)
- MARi
- Report Cards

Mrs. Michele Weddle: *Counselor for Grade 8 and Grade 6 (Last Names M - Z)

- Conflict Resolution
- Student Registration and Transfers
- Career Pathways and Character Education
- Testing Coordinator
- Master Schedule

Park View Middle School Guidance Counselors:

Ms. Sally Adams: *Counselor for Grade 8 and Grade 7 (Last Names M-Z)

- Conflict Resolution
- Student Registration and Transfer
- Career Pathways and Character Education
- Testing Coordinator
- Master Schedules

Ms. Carrie Barbour: *Counselor for Grade 6 and Grade 7 (Last Name A-L)

- Conflict Resolution
- Student Registration and Transfer
- 504 Coordinator (all grade levels)
- Career Pathways and Character Education
- MARi
- Report Cards

► **HIGH SCHOOL GUIDANCE DEPARTMENT**

Guidance services are available for every student in the school and reflect Regulations Regarding School Guidance and Counseling Programs in the Public Schools of Virginia. These services include assistance with academic and career guidance, personal, social, and other counseling services. Complete policy and program materials may be reviewed by contacting the guidance office.

Students wishing to visit a counselor should contact the guidance office to arrange for an appointment. The counselors are as follows:

Bluestone High School Counselors:

Ms. Whitney Foster: *Counselor for Grades 9 and 11

- SVCC (Dual Enrollment) Coordinator
- Associate's Degree

Mr. Donald Hackney: *Counselor for Grades 10 and 12

- Testing Coordinator

Park View High School Counselors:

Ms. Megan Hendrick: *Counselor for All Students (Last Name K-Z)

- SVCC (Dual Enrollment) Coordinator
- Associate's Degree

Ms. Goldie Settles: *Counselor for All Students (Last Name A-J)

- Testing Coordinator

It is the responsibility of each student/parent to review the student's schedule to make sure that it is correct. Each student should also discuss his/her required credits for graduation with the guidance counselor.

► DUAL ENROLLMENT AND GOVERNOR'S SCHOOL

COLLECTION OF DELINQUENT ACCOUNTS

The Dual Enrollment and Governor's School programs are not requirements for a diploma prescribed by the Standards of Quality and therefore are considered a voluntary enrollment by the parents and the students.

The intent of this policy is to establish a process and procedure to handle situations when students are unable to complete the rigorous courses prescribed in the Dual Enrollment and Governor's School programs, as well as ensure timely collection of unpaid tuition balances and delinquent accounts. Students must complete Dual Enrollment courses with a C grade or higher. If a student earns a D or F in any Dual Enrollment course, parents/guardians will be expected to pay for the course(s). Students will not continue in the Dual Enrollment program until payment has been received. The Governor's School program is a two-year commitment. Failure to obtain a C grade or higher or to complete the program in its entirety will result in the parents/guardians being charged the full amount of the Governor's School tuition.

I. Communicating the Policy

- 1.a. The written Dual Enrollment and Governor's School tuition charge policy will be communicated to the household by:
 - i. Posting on the Mecklenburg County Public Schools division website;
 - ii. Including in the student program of studies handbook;
 - iii. Providing access to all transfer students during the school year.
- 1.b. The written Dual Enrollment and Governor's School tuition charge policy will be communicated to all high school advisors/counselors prior to the first day of school.

II. Notifying the Household of tuition balance

- 2.a. Central office will notify a household of a tuition balance by:
 - i. 1st notice will be via letter;
 - ii. 2nd notice will be via certified letter;
 - iii. 3rd notice will be via a phone call from Central office.
- 2.b. Notifications to households will include the amount of the tuition owed, expected payment dates, the consequences of non-payment, and where questions or assistance may be directed.
- 2.c. The persons responsible for managing unpaid tuition are:
 - a. School bookkeepers will maintain an accounting of student balances at the school.
 - b. Central office will contact households.

III. Delinquent debt regarding tuition.

- 3.a. The student's household will be notified that the debt has been deemed delinquent after:
 - i. At least four successive attempts have been made to collect the debt;
 - ii. Payment arrangements have not been secured by written agreement.
- 3.b. The student may not be eligible to participate in extra-curricular activities while he/she have an outstanding balance.

IV. Bad debt is defined as delinquent debt that is deemed uncollectible at the end of the school semester. Bad debt is unallowable and cannot be carried over to the next school semester or school year. Parents or guardians are responsible for paying the bad debt.

- 4.a. At the end of the school year, the school bookkeeper and the Finance Director will evaluate all delinquent debt for conversion to bad debt.
- 4.b. Efforts to collect delinquent and/or bad debt will be handled by:
 - i. Send First and Second Letters;

- ii. Phone calls;
- iii. Notice of Adverse Action/potential collections;
- iv. Collection efforts may be enforced.

V. Collection procedures for Delinquent and Bad Debt- Adverse Action

- 5.a. When a household has been charged tuition, the debt has been carried over for more than one successive semester, and all attempts to collect the debt in the delinquent phase have been exhausted to no avail, collection procedures will be initiated.
- 5.b. The household will receive a Notification/Notice of Adverse Action stating collection procedures have begun.
- 5.c. If payment is not received, the following may occur:
 - a) Student will be removed from Dual Enrollment classes and rendered ineligible for further enrollment in our Dual Enrollment program;
 - b) Student non-participation in extracurricular activities;
 - c) Collection procedures with the Mecklenburg County Court System.

VI. Assistance to Households

Households with questions or needing assistance may contact the school office where their student attends or Dr. Jeffery Scales at: (434) 738-6111, 175 Mayfield Drive, Boydton, VA 23917, jscases@mcpsweb.org.

► STUDENT AWARDS AND RECOGNITION

A student must be a member in good standing at the time of presentation to be eligible for any club or organization award. A student must be a member in good standing at the close of the season to be eligible for an athletic monogram.

SENIOR ACADEMIC AWARDS

Seniors who demonstrate exceptional work ethic throughout his/her tenure at Bluestone or Park View High School will be recognized at the Senior Awards assembly in the spring.

ATHLETIC AWARDS

Students who demonstrate exceptional work ethic in the area of athletics will be recognized at the Athletic Awards Assembly.

HONOR ROLL

Students who make all A's and B's each nine weeks will be listed on the Honor Roll.

HONOR GRADUATES

Students will be recognized at both schools at the Senior Awards Assembly based on **GPA of 3.8**. GPA will be calculated at the end of the first semester of the senior year and recalculated again with final grades.

GRADUATION

Speeches will be given by the Valedictorian and Salutatorian. **IF** there is a tie for Valedictorian, then CO Valedictorians will be declared and both will speak. There will be no Salutatorian. **IF** a clear Valedictorian is declared and there is a tie for Salutatorian, then the Valedictorian and BOTH Salutatorians would speak. This is the only time more than 2 students will speak based on academic standing. Students will prepare speeches prior to graduation.

▶ EXTRA-CURRICULAR OPPORTUNITIES AND ACTIVITIES

Middle School

A student must not be 15 years of age before August 1 of the school year. Students must pass 4 of 5 classes each nine weeks to be eligible. A student may be removed from the team or denied the privilege of trying out by the coach or administration if his/her behavior is unacceptable. If a student is suspended or assigned to in-school suspension, he/she may not participate in school activities for those days and may be removed from the team. Physicals and medical insurance are required before trying out.

ATHLETICS

Fall Season

- Volleyball
- Cheerleading
- Academic Bowl
- Soccer: Co-Ed
- Golf
- Football

Winter Season

- Basketball
- Cheerleading
- Boys' and Girls' Indoor Track

Spring Season

- Track
- Softball
- Baseball
- Forensics
- Girls' Soccer
- Boys' Soccer

CLUBS AND ORGANIZATIONS

Career and Technical (Vocational)

- **FFA- (Future Farmers of America)**-Co-curricular organization that promotes leadership and service opportunities. *(For agriculture students only)*

Non-Vocational

- **Student Council Association**-Student elected representatives to provide student government.
- **Junior Beta Club** (8th grade only)-A national organization for students who meet the academic qualifications of a 3.5 GPA.
- **Yearbook**-Provides photojournalism opportunities for students throughout the year.
- **Ecology**-Environmentally minded students participate
- **Gifted Arts**-An after school art seminar.

Other club offerings for the school year may include National Junior Honor Society, FFA, Forensics / Debate, Destination Imagination.

High School

A student must not be 19 prior to August 1 to participate. Students are reminded that they are required to have three (3) credits from the **preceding** semester in order to be eligible for any extracurricular activity. Additionally, students wishing to participate in the Virginia High School League activities must

be enrolled in and pass at least three classes per semester. This policy applies to sports, academic bowl, and forensics.

VHSL Policy

Virginia High School League (VHSL) Student Eligibility Transfer Rule states: You must sit out of VHSL activities for 365 calendar days following a transfer to the school unless the transfer corresponded with a family move into the attendance zone. Eighth and ninth graders are automatically eligible wherever they enroll at the beginning of the year.

ATHLETICS

Fall Season

- J.V. and Varsity Football
- Girls' J.V. and Varsity Volleyball
- Golf
- Cross Country
- Cheerleading

Winter Season

- Boys' J.V. and Varsity Basketball
- Girls' J.V. and Varsity Basketball
- Cheerleading
- Boys' and Girls' Indoor Track
- Academic Bowl
- Wrestling (Bluestone Only)
- Forensics

Spring Season

- J.V. and Varsity Baseball
- J.V. and Varsity Softball
- Boys' and Girls' Track & Field
- Boys' Soccer
- Girls' Soccer

CLUBS AND ORGANIZATIONS

Career and Technical (Vocational)

- **DECA- (Distributive Education Club of America)**- Co-curricular organization designed to provide activities that will help students learn marketing competencies to prepare them to become skilled workers in the field of marketing. *(For marketing students only)*
- **FBLA- (Future Business Leaders of America)**- Co-curricular organization that promotes and develops leadership qualities in the business world. *(For business students only)*
- **FFA- (Future Farmers of America)**-Co-curricular organization that promotes leadership and service opportunities. *(For agriculture students only)*
- **FCCLA- (Future Career Community Leaders of America)**- Co-curricular organization that has as its overall goal to help individuals improve personal, family, and community living; to contribute to employability; and to develop leadership skills.- For students enrolled in Work/Family Studies classes
- **HOSA- (Health Occupations Students of America)**-Co-curricular organization designed to help prepare students who seek health related occupations (for Health Occupations or Nursing students only)
- **JROTC- (Junior Reserve Officer Training Corps)**- Co- curricular organization which teaches students discipline and motivation (for JROTC students only)

Non-Vocational

- **Academic Bowl**- Students participate in academic competition in collaboration with other schools within the district and region. There is a quiz bowl format.
- **Art**- For students enrolled in art classes
- **BETA**- National organization for students who meet the academic qualifications of a 3.5 GPA.
- **Fishing**
- **Forensics**- A contest between individuals or teams in various arguments and advocacy skills.
- **Key Club**- For students interested in community service projects (PVHS only)
- **SCA**- (Student Council Association)- Student elected representatives to provide student government (**BHS only**)
- **Spanish**- For students enrolled in Spanish classes
- **Robotics Team**- For all interested students (**BHS only**)
- **SODA (BHS only)**- Students Opposed to Drugs and Alcohol
- **Prom** – Students participate in using their artistic talents to help plan and decorate for Prom
- **SGA** (Student Government Association) - Student representatives who provide student government to improve the school community (**PVHS only**)
- **Drama** – Students interested in creativity and performing arts (**PVHS only**)
- **YOVASO** – (Youth of Virginia Speak Out) – Students interested in promoting traffic safety

DANCES AND PROM

Dances are closed to individuals who are not BHS or PVHS students. Students may invite outside guests to the prom but must follow the rules and procedures:

- Guests will pay a charge as determined by BHS or PVHS prom committees
- Guests at the age of 14 must attend high school
- Guests must not exceed the age of 20
- All guests must present valid picture id with date of birth at prom entrance
- Mecklenburg County student will complete a guest form prior to prom for approval.

Outside guests or those who are former students must not have been expelled from any school system or have a significant criminal background. Current BHS and PVHS students must not be serving an out-of-school suspension at the time of prom. Students inviting outside guests will be held responsible for the behavior of their guests.

The middle schools may also schedule student dances throughout the year. Students are permitted to attend at the discretion of the principal and may be precluded from attending for disciplinary infractions, excessive absenteeism, or outstanding financial obligations.

▶ **CODE OF CONDUCT AND BEHAVIOR EXPECTATIONS**

The faculty, staff, and administration is dedicated to maintaining a safe and secure learning environment while providing an academically challenging curriculum that will cultivate each student's unique capabilities and talents. Each student is encouraged to model citizenship and appropriate behavioral traits that demonstrated an understanding of respect of him/her and others. In order to maintain this environment, each student must be held accountable for his/her actions with an understanding that there are positive and/or negative choices for such actions.

Please refer to the MCPS division code of conduct manual for specific conduct violations and possible disciplinary consequences.

TARDY PROCEDURE

In Mecklenburg County Public Schools, we emphasize the importance of each student being in the classroom for the entire period, as well as arriving on time to school every day. Learning the responsibility of getting to class on time is an integral part of MCPS' standard of excellence, which prepares students for success. Please refer to your child's school for the tardy procedure. Be advised that excessive absenteeism/tardiness may result in suspension of privileges, such as parking, attendance at school events, etc.

CUMULATIVE NATURE OF DISCIPLINE

Certain infractions of school rules or School Board policies by students will carry penalties of cumulative nature. Those policies include, those dealing with drugs and alcohol, weapons, and violent disrespect of employees. In these cases, a first offense of a particular type carries a particular penalty. A second or third infraction of a similar type carries more severe penalties. A student's record will accumulate during all of his/her years in a school level; thus elementary infractions will accumulate through all the student's elementary years; middle school begins a new accumulation; and high school another.

Other infractions are not cumulative for the duration of a student's enrollment in a school. These hold a one-year accumulation only, and the student begins anew each year. However, the principal may, at his/her discretion, declare that any infraction will accumulate beyond a school year (that is, accumulate for the duration of the student's enrollment in the school). In such cases, the parent and student will be notified, in writing, of the cumulative nature of the infraction.

VANDALISM AND PROPERTY DAMAGE

This is your school! Each student is expected to take pride in keeping the buildings and grounds neat in appearance at all times. Students who destroy or vandalize school property will be required to pay for losses or damages. If a student willfully destroys school property, suspension and possible expulsion will result as well as legal and financial responsibilities. If a student happens to damage something by accident, he/she should report it to a teacher or the office immediately.

CHEATING

MCPS believes that every student should be encouraged to be a responsible, trustworthy individual, capable of excelling to the best of his/her ability without cheating. A positive environment conducive to learning is provided, and students are encouraged to seek assistance from parents, teachers, and peers in an appropriate way when extra help is needed. Cheating, however, is not acceptable at any secondary school.

Each cheating episode is an automatic referral to the office with the following consequences:

- 1st offense:** Zero grade, parent notification, counseling
- 2nd offense:** Zero grade, one day of ISS, parent notification, counseling
- 3rd offense:** Zero grade, two days of ISS, parent notification, counseling
- 4th offense:** Zero grade, one day OSS, parent notification, counseling

IMPROPER DISPLAY OF AFFECTION

Although we support positive student relationships, we do not support or condone any public display of affection on campus or during off-campus school sponsored events. Repeated incidents of public display of affection will result in disciplinary actions and a mandatory conference with parents or legal guardians.

STUDENT IDENTIFICATION

Each student will be issued an identification badge with his/her picture. This badge must be in the student's possession at all times.

The school staff is responsible for supervision of the building and grounds at all times. Therefore, if a staff member asks a student for his/her name or other identifying information, such as the identification badge, the student shall provide that information. Failure to do so will result in disciplinary action.

UNAUTHORIZED AREAS

Various parts of the campus are off limits to students during all or parts of the school day. Being in an unauthorized area will result in disciplinary action.

BUS TRANSPORTATION

It is the county's goal to transport all children to and from school safely and free from intimidation or fear of harm. All students who ride a school bus are subject to and expected to abide by the laws, rules, and regulations set by the Commonwealth of Virginia and the Mecklenburg County School Board. The driver is in charge of the bus and students who ride the bus. The student must accept the authority of the driver and cooperate with his/her requests. At any time, a parent conference may be required by the principal or his designee before a student can return to the bus. Riding a school bus is a privilege. Abuse of this privilege will not be tolerated.

Parents, Guardians, and Caretakers of students attending Mecklenburg County Public Schools and utilizing school transportation (school buses or cars) must:

1. Discuss transportation safety rules with their students on a regular bases.
2. Have turned in written permission (**no phone calls**) for their student to ride a bus different from their assigned bus prior to 2:00 p.m. on the day the student is to ride an alternate bus.
3. Communicate bus concerns to building administration. **No conference at the bus.**
4. Refrain from entering county public transportation vehicles.

The following rules are established in the interest of the welfare and safety of all student who are transported by bus:

1. Students must be and remain at designated bus stops, on the shoulder of the road, out of the line of traffic, until the bus arrives. Occupying traffic lanes can be fatal.
2. Students are to avoid crowding, pushing and otherwise disturbing others when entering or leaving the bus.
3. Students who must cross the highway when getting on or off the bus must cross 8 to 10 feet in front of the bus in clear view of the driver.
4. Students must not talk to the driver while the bus is in motion.
5. Students are not allowed to bring bottles, cans, toys, sharp instruments, candy, potato chips, flowers or unnecessary object on the bus at any time. Students may not chew gum, eat or drink on the bus.
6. Students are not to stand at any time.
7. No objects, such as suitcases, band instruments, etc., are allowed on buses unless they are small enough to be held by the student. No items are allowed in the aisle or under the dash at any time.
8. Students are not allowed to get on and off the bus at unscheduled stops. They must get off only at scheduled discharge stop with proper permission.
9. Students shall have no cell phones, beepers, or other electronic devices turned on, in use, or visible on the bus unless approved by the building administrator.

Students are expected to abide by the foregoing rules as written. These rules will be strictly enforced by school principals, the supervisor of transportation, and administrative officials.

Failure of students to abide by these rules may result in suspension of privilege of riding a bus until an assurance of acceptable behavior can be obtained from the students involved and their parents.

SCHOOL BUS REGULATIONS

All Mecklenburg County School students who ride Mecklenburg County School buses must adhere to the aforementioned expectations for conduct and behavior. Failure to comply with these expectations will result in disciplinary actions and may result in the student losing his/her bus privilege for the remainder of the school year.

Level I Offenses

Offense	Consequences
<ul style="list-style-type: none"> • Excessive loud noises - students shall not talk loud or scream on the bus so as to distract the driver • Eating and Drinking on Bus - as per instructed by the driver, students are not permitted to eat or drink on any of the buses while being transported to and from school • Not seating properly - all students must be seated facing forward with both feet on the floor. Students are not permitted to sit sideways with their feet in the aisle or face rearwards in the seat while the bus is in motion. • Out of seat without permission - students shall not be up out of their assigned seat, standing, or moving around while the bus is in motion. This includes climbing over or under seats. • Inappropriate or disruptive behavior - students shall not engage in conduct that is or is intended to be disruptive to the driver, sub-driver, or another student. This includes excessive loud noises, mischief, horseplaying, etc. • Hanging out window - students shall not hang any body parts or limbs or climb out of the bus windows while the bus is moving or stationary. 	<p>1st Offense – Warning by bus driver (contact with student and/or parent)</p> <p>2nd Offense – 1 day bus suspension</p> <p>3rd Offense – 3 day bus suspension</p> <p>4th Offense – 5 day bus suspension</p> <p>5th Offense – 10 day bus suspension</p>

Level II Offenses

Offense	Consequences
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<ul style="list-style-type: none"> • Riding a bus while on bus suspension – if a student is found riding another bus after being suspended from any MCPS school bus, their suspension days are doubled. • Gambling – students shall not bet money or other things of value, or knowingly play or participate in any game involving such a bet while on the school bus. • *Profanity, cursing, or abusive language – students shall not use written or spoken language, a gesture, or engage in conduct that is vulgar, profane, obscene, or disrupts the bus driver or sub-driver. Note: CONSEQUENCE is automatic 1 day OSS. • Throwing objects out the window or at another student or another bus – students shall not throw objects of any kind at another student, bus driver, sub-driver, or another bus. Nor shall the student throw any objects out of any school bus window or door. • *Tobacco – possession and/or use of any tobacco products (includes smokeless) by any student is prohibited. Note: CONSEQUENCE is automatic 3 days OSS. • Unauthorized material – student shall not possess inappropriate material; included is pornographic or sexual literature, pictures, magazines, videos, or DVD players. No DVD players or video players of any kind are allowed on buses at any time. No Bluetooth speakers allowed. • Laser lights – shining of laser lights of any kind at the bus driver or sub-driver or other students is strictly prohibited. • Defiance, insubordination, disobedience, rude and disrespectful behavior – students shall comply with any oral or written instructions of the bus driver or sub-driver while on the bus. • Verbal arguing with another student or bus driver or sub-driver – student shall not argue with another student or bus driver as this draws attention away from the driver’s duties. • Vandalism – restitution will be made before the student is allowed to return to the bus. (up to \$50) 	<p>1st Offense – 2-4 day bus suspension</p> <p>2nd Offense – 5 day bus suspension</p> <p>3rd Offense – 10 day bus suspension and conference required with parent, bus driver, administrator, and bus supervisor before returning to the bus.</p> <p>*See school-wide Consequence</p>
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<ul style="list-style-type: none"> • Bullying – students shall not, as an individual or as part of a group, harass or bully others. This includes but is not limited to physical intimidation, taunting, name calling, insults or any combination of prohibited activities. This also includes verbal conduct consisting of comments regarding race, gender, religion, physical abilities or characteristics of the targeted person. • Aggressive behavior – students shall not engage in pushing, shoving, tripping, slapping, biting, choking, kicking, or spitting at another student, bus driver, or sub-driver. 	
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Level III Offenses

Offense	Consequences
<ul style="list-style-type: none"> • Threatening another student – students shall not make any verbal or physical threat of bodily injury or use of force directed at another person. • Destruction of Property – intentionally, deliberately, willfully, maliciously damaging or defacing school buses including writing, painting, marking burning, tearing, cutting, and/or putting holes in property. Restitution will be made before the student is allowed to return to the bus. (over\$50) • Fighting – the exchange of any blow(s) (punches) between students with the intent to harm or inflict injury to someone while on the school bus and being transported to or from any school function, activity, or event. (Note: the bus stop is considered school grounds and offenses and consequences apply there as well.) • Major defiance, insubordination, disobedience, rude and disrespectful behavior – students shall comply with any oral or written instructions of the bus driver or sub-driver while on the bus. • Tampering with Emergency Exits (windows or doors) or equipment while bus is moving or stopped. 	<p>1st Offense – 5-9 days OSS</p> <p>2nd Offense – 10 days OSS and conference is required with parent, bus driver, administrator, and bus supervisor.</p> <p>3rd Offense – 10 days OSS and referral to the discipline committee</p> <p>Note: In certain Level III offenses, the sheriff’s department may be notified.</p>

Level IV Offenses

Offenses	Consequences
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<ul style="list-style-type: none"> • Possession or Igniting Explosive Device, Fireworks – possession of any explosive device or fireworks that are prohibited by law. Also to include incendiary devices, chemical bombs, firebombs, hoax explosive devices, or rockets or sparklers while on the school bus and being transported to or from any school function, activity, or event. • Threatening a Bus Driver or Sub-Driver – to include verbal or written threats that indicate harm or injury to an adult. • Gang Graffiti – includes writing, painting, marking, or burning of gang graffiti on school buses. • Weapons – must not possess, supply, handle, use or transport a weapon, look-alike weapon or any object which may be used as a weapon, regardless of whether it is commonly accepted as such, to inflict bodily injury (stabbing, cutting, or wounding) or place fear for their safety in another person, while on the school bus and being transported to or from any school function, activity, or event. • Firearms – must not possess, handle, use supply or transport, to include ammunition and/or look-alike ammunition, firearm, or look-alike firearm. • <u>Drugs</u> – illegal, controlled or imitations. The sale, purchase possession, manufacture, use, being under the influence, distribution, or drug paraphernalia while on school buses is prohibited, riding the school bus to or from any school function, activity, or event. Prescription or over the counter medication is not allowed as well. • <u>Sexual Activity on the bus is prohibited.</u> • <u>Alcohol</u> – students shall not sell or possess alcohol or be under the influence, or attempt to distribute alcohol while riding the school bus and being transported to or from any school function, activity, or event. 	<p>1st Offense – immediate 10 day OSS and referral to the discipline committee to determine course of action.</p> <p>Note: In certain Level IV offenses, the sheriff’s department will be notified.</p>
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► OTHER SCHOOL POLICIES AND PROCEDURES

VISITORS

Upon entering the building, ALL visitors must report to the office, sign in and be issued a visitor's pass. Visitors may be required to show picture identification. All employees of MCPS will direct visitors to the main office and report to administration.

BOOKBAGS

Bookbags will be kept in lockers upon arrival to school.

DELIVERIES

Any flowers, balloons, etc. delivered during the school day will remain in the main office until the close of school. The student will be notified that a delivery has been made and will be responsible for obtaining transportation home. Neither flowers nor balloons can be transported on any public school bus. Valentine's Day deliveries are not allowed. Furthermore, in our efforts to maintain the integrity of the instructional time, please know that the deliveries of food by parents for their student's lunch will be shared with the pupil at his/her assigned lunch period.

RESTROOMS

Students are expected to use the restrooms during their breaks and lunch. Only emergency passes will be given during class time. If a medical condition exists requiring frequent restroom visits, a doctor's note is required to be on file.

INSURANCE

Neither the school nor the school board has insurance for individual students. Parents and/or students are responsible for their own insurance coverage. Students may purchase at their option a comprehensive accident insurance policy. Information will be provided; however, payment is made directly to the company.

MEDICATION

Students needing to take medication at school must fill out necessary forms in the office and must bring medication and notes from home or from a doctor to the nurse's office. Medication will be kept and dispensed by authorized personnel. Refer to Student Code of Conduct and Attendance and the School Board Policy JHCD for more information on prescription and over the counter requirements.

FOOD AND BEVERAGES

Students should keep food and beverages for lunch in lockers until their lunch time. **NO** open containers or cups will be allowed in hallways unless it is prior to block one for the sole purpose of breakfast or as students are going to lunch. Breakfast should be concluded and discarded by first bell.

SCHOOL NUTRITION PROGRAM INSUFFICIENT AND DELINQUENT ACCOUNTS POLICY EF-R

The National School Lunch and School Breakfast Programs are integral in ensuring that students have access to nutritious meals to support their academic success. It is also imperative to protect the financial stability of the school nutrition program.

The intent of Policy EF-R is to establish a process and procedure to handle situations when students eligible for reduced-price or full-price meal benefits have insufficient funds to pay for school meals; as well as for the collection of unpaid meal charges and delinquent account debt. For more information regarding the School Nutrition Program Insufficient and Delinquent Accounts, please see the School Board Policy EF-R on our website at www.mcpsweb.org.

STUDENT INPUT TO THE STAFF

A student with a problem or a concern is encouraged to speak to an administrator, teacher, guidance counselor, or other faculty member.

DRIVER'S EDUCATION

A certificate of completion of driver training education will be issued to students completing the program.

CTE COURSE FEES

In order to help defray the cost of consumable materials used in class, a nominal \$5.00 fee will be charged to each student for each CTE course taken at the high school or middle school.

POSTERS AND OTHER DISPLAYS

The placement of posters must be approved by administration.

LIBRARY

Students may enter the library with a pass from a teacher or when accompanied by their teacher. Failure to abide by library rules may result in a temporary loss of library privileges.

SCHOOL RESOURCE OFFICER (SRO)

The SRO works to develop a cooperative and supportive relationship with students and staff. The School Resource Officer assists the administration in investigating situations and has the authority to arrest individuals.

SEXUAL HARASSMENT POLICY

It is the policy of the Mecklenburg County School Board to maintain a working and learning environment for all its employees and students, which provides for fair and equitable treatment, including freedom from sexual harassment. It is prohibited for any employee or student, male or female, to harass another employee or student, male or female, by doing such things as making unwelcome sexual advances or requests for sexual favors, engaging in other verbal or physical conduct of a sexual nature, or engaging in conduct which creates an intimidating, hostile, or offensive working environment. Anyone who is found after investigation to have engaged in sexual harassment of another employee or student will be subject to appropriate disciplinary action. Sexual harassment complaints are to be brought to the attention of administrator immediately.

NOTICE OF DIRECTORY INFORMATION (FERPA)

The Family Education Rights and Privacy Act (FERPA), a Federal Law, requires that Mecklenburg County Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Mecklenburg County Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Mecklenburg County Public Schools to include this type of information for your child's education record in certain school publications. For more information regarding your FERPA rights, please see the School Board Policy JO on our website at www.mcpsweb.org.

NOTICE OF THE ADMINISTRATION OF SURVEYS AND QUESTIONNAIRES (PPRA)

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. For more information regarding your PPRA rights, please see the School Board Policy KFB on our website at www.mcpsweb.org.

STUDENT RIGHTS UNDER SECTION 504

The Rehabilitation Act of 1973, commonly referred to as Section 504, is a Federal Law that protects students from discrimination based on disability. Section 504 assures that students with disabilities have educational opportunities and benefits equal to those provided to students without disabilities. For more information regarding your rights under Section 504, please see the School Board Policy JBA on our website at www.mcpsweb.org.

PROSECUTION OF JUVENILES AS ADULTS

Section 22.1-279.4 of the Code of Virginia states that School Boards shall provide information developed by the office of the Attorney General to students regarding laws governing the prosecution of juveniles as adults for the commission of certain crimes. Please see the Mecklenburg County Public Schools Code of Student Conduct and Attendance for more information.

HOMELESS STUDENTS

The Mecklenburg County School Board is committed to educating homeless children and youth. Homeless children and youth shall not be stigmatized or segregated on the basis of their status as homeless. The school division will coordinate the identification and provision of services to such students with relevant local social services agencies and other agencies and programs providing services to such students, and with other school divisions as may be necessary to resolve interdivisional issues. For more information regarding your rights, please see Policy JECA on our website at www.mcpseb.org.

► DRILLS

Mecklenburg County Public School students participate in various drills. These drills include, but are not limited to: fire, tornado, earthquake, and intruder. Schools have crisis plans in place and should be explained to students prior to drills.

► HALL PASSES

Students wishing to leave class must secure a hall pass from their teacher. The pass should be readily available for examination and verification by all school personnel for accessibility and admittance to the hallways and corridors. This procedure is required for any student to be in the halls while classes are in session. Any student in the halls without proper a hall pass may be sent to the office with a referral.

► LOCKERS

All secondary schools charge a fee for lockers. The fee is \$10.00 per year. Lockers should be used to store books, gym clothes, paper, school materials, and school supplies. Money and valuables should be stored in lockers with locks that are locked. Students should be encouraged to not tell others the combination to their locks. Additionally, students should not share lockers or store other students'

belongings in their locker. Each student is responsible for the care of his/her own locker, and each student is liable for any damage done to the assigned locker during the school year.

Students must purchase a school issued lock for the locker in the building. The cost of a lock is \$5.00. Students who are in PE classes should keep their belongings in a locker and buy an additional school lock.

The administration may open a locker without prior permission or notice. The school is not responsible for lost/stolen items.

► HONOR ROLL REQUIREMENTS

“A” Honor Roll – All A’s

“B” Honor Roll – Overall B or higher average using a four-point scale without rounding, no grade lower than a C

Grading Scale:

100-90	A
89-80	B
79-70	C
69-60	D
59-0	F
Incomplete	I

► PROGRESS REPORTS/REPORT CARDS

Progress/ Interim reports: Student progress reports will be sent to parents of student’s midway during each nine weeks period. Progress reports must be taken home, signed by a parent/legal guardian, and returned to the appropriate teachers. However, parents may be contacted at any time during a nine weeks period if a deficiency, which needs correction.

Parents are encouraged to call teachers and request a progress report, if they would like to check on their child’s progress more frequently. Faculty and staff should encourage parents to remain up-to-date with grades, assignments, and course requirements. Parents may access grades at any time via Parent Portal.

► CHECK IN/CHECK OUT PROCEDURE

Student safety is our **first priority**. In an effort to keep our students safe and to avoid unnecessary disruptions to school-wide activities, as well as classroom instruction, the following Check In/Check Out procedures are in place:

- All individuals wishing to checkout a student will need to present either a valid Driver’s License or Identification Card and must be listed in SIS or on the student emergency information card as a parent, legal guardian, or an approved contact.

► TRESPASSING

Students are not permitted on any Mecklenburg County School property during a suspension from school without the consent of the principal or assistant principal. Students apprehended in violation of this policy will be arrested and prosecuted in accordance to state law.

All visitors must report to the main office and sign in. Also, all visitors are required to obtain and wear a visitor's pass/badge during the duration of their visit. The visitor's passes/badges must be visible at all times. Upon leaving campus, visitors should return to office and sign out.

Former students and athletes are not permitted to visit teachers or coaches between 7:30 and 3:45.

► MAKE-UP WORK

- Students are expected to make arrangements with their teachers to collect and to complete all class work assigned.
- Students who are assigned to ISS or serving a suspension are also required to complete all class work assigned.
- Students who participate in school-sponsored or community-sponsored athletics are also required to complete all class work assigned.
- All class work missed during an absence should be made up within five days.
- Exceptions and/or special circumstances may arise. Therefore, the teacher will address those situations on an individual basis.

► ACADEMIC EXTRA-CREDIT

- Teachers may provide students with extra-credit activities only if those activities are appropriately aligned with the Virginia Standard Course of Study, provide opportunities for academic enrichment, and enhance classroom instruction.
- Extra-credit activities should not be used to replace missing assignments.
- Extra credit is not a requirement in any course nor should it be an expectation.

► TEXTBOOKS

Textbooks are issued to each student. Lost or stolen books are the responsibility of the student. The state, county, or school is not responsible for lost, stolen, or damaged textbooks. Students are required to pay for the replacement of lost or stolen books. Replacement books will not be issued until payment is made in full.

Unpaid textbook fees from lost or damaged textbooks will be added to the student's account and must be paid before a diploma is issued to the student and final transcripts are mailed or provided to the student upon graduating from Bluestone High School/ Park View High School.

► INDIVIDUAL MEDIA CENTER USERS

Students who need to use the media center materials may do so before and after school, or during the lunch period if they have a pass from one of their classroom teachers or the librarian. A student being sent from a classroom to the media center is required to have written permission from their classroom teacher. All students need to follow all media center rules. Substitute teachers are not permitted to send students to the media center. Students who have early release must obtain permission from an administrator in order to use the media center during a release period.

► STUDENT CELL PHONES & MEDIA DEVICES

If a student wishes to possess a cellular telephone or smart watch while on school property, the cell phone or smart watch should not be visible at any time. The student may not turn on or use the devices during the official instructional day unless instructed by the teacher to use it according to the BYOD policy. A student should not have a visible device when entering or exiting their car or bus in the morning or afternoons for the safety of each student in parking lots and loading and unloading areas.

First offense:	warning and conference with administrator
Second offense:	overnight suspension and parent meeting
Third offense:	two days of In School Suspension
Fourth offense:	one day Out of School Suspension

Any subsequent offense will result in loss of cell phone and smart watch privileges and conferencing with the Superintendent's designee.

► DISCIPLINE CONSEQUENCES

All MCPS students will follow the policies, rules, and consequences as outlined in the ***Mecklenburg County Schools Student Code of Conduct and Attendance***

DISCIPLINARY ACTION

General Notes:

1. The school board has tried to anticipate possible offenses. Not every possible act of misconduct may be listed. Failure to specify a behavior as an offense does not mean the behavior is acceptable and free from disciplinary action; some offenses may have additional consequences as stated by the Mecklenburg County School Board policy.
2. A student suspended from school may not participate in any school activity from the time of suspension until reinstatement in school activity, nor may he/she be on school property.
3. A student placed in ISS may not participate in any extracurricular activities, nor may he/she be on school grounds after hours until he/she has finished ISS assignments. This includes athletics, band, club activities, field trips practices, games, etc.

4. Every attempt will be made to notify parents/guardians of their son/daughter's misconduct.
5. Incomplete disciplinary action may be carried over from one academic year to the next. Seniors may be denied the privilege of participating in senior activities and/or graduation exercises.
6. All discipline offenses will be recorded in the student's scholastic record.

► STUDENT PARKING

All student vehicles parked on the Bluestone and Park View High School campus must be registered in the principal's office and have an official parking pass. If the student drives more than one vehicle, all license numbers must be registered in the office. All vehicles must be registered with the school. Driving and parking regulations are included on the registration form. A fee will be charged for parking. Student parking privileges may be suspended by the principal or designee for excessive absences and/or tardies.

While parked on school property, vehicles are subject to search by school officials and/or law enforcement officials if reasonable suspicion exists that a vehicle contains unlawful or contraband items.

Failure to follow any and all student parking guidelines may result in the vehicle being booted or towed at vehicle owner's expense. Student parking privileges may also be suspended by the principal for disciplinary infractions or excessive absenteeism/tardiness.

PARKING OFFENSES

First Offense:	Warning
Second Offense:	\$ 10.00 fine
Third Offense:	\$ 20.00 fine
Fourth Offense:	Tow and/or boot or suspension of parking privileges 10 calendar days-depending on time frame
Fifth Offense:	Suspension of driving privileges 30 calendar days
Sixth Offense:	Towing of vehicle and suspension of driving privileges for the remainder of the school year

Notes: Suspension of driving privileges means the student may not drive or have a car on campus during school hours. Fines are to be paid and receipted by his/her school.

A student may appeal a fine/ticket to the assistant principal. Subsequent appeals may be made to the principal.

Fines are considered late after 30 days. Unpaid fines will result in suspension of driving privileges until fine is paid and/or the student's name will be placed on the unpaid fines list. This may prevent the student from participating in after school extracurricular activities and includes prom/graduation.

► DRESS CODE

Parents and students must assume the responsibility of the student's proper attire as outlined in the policy. If a student's dress or appearance is inappropriate, lacking in cleanliness, is not in good taste, or substantially disrupts class or learning activities, the student will be required to change his/her dress or appearance.

This policy serves as the warning in reference to the dress code.

Shoes shall be worn at all times.

Stretch leggings, jeggings, tights may be worn with a shirt, blouse, top, or t-shirt **IF** the shirt, blouse, top, or t-shirt is no shorter than fingertip length all the way around the student's body.

Pajama pants may not be worn.

No "Slacking" or "Sagging" of pants or shorts are allowed. All pants and shorts must be worn at the **waistline. No underwear may be revealed, nor should gym shorts or any other garments underneath the outer layer of clothing be visible.**

Jeans must be free of rips, tears, or holes that expose skin above the fingertips. If jeans have the rips, tears, or holes, skin must be covered.

Students should not wear hats, tiaras, crowns other head covering, earbuds, headphones, or sunglasses during the school day and during school sponsored activities that are held inside of the school building. These areas include classrooms, hallways, restrooms, cafeteria, gymnasium, media center, and any other areas as designated by the school administration. School administrators can make adjustments to the above based on school events (ex: spirit week), religious beliefs, customs, and/or medical reasons per individual student. No fish hooks or any other pins should be displayed on hats.

Mesh-styled shirts and blouses, clothes or jewelry imprinted with suggestive or vulgar language, shirts and blouses exposing the midriff, and any clothing over- exposing the body, including razor back shirts, thin- strapped tank tops, off the shoulder tops/blouses/t-shirts, and thin strapped blouses are not allowed.

Shorts, skirts, and dresses should be no shorter than 4 inches above the knee all the way around the student.

Tops and sleeveless shirts must be three fingers in width for ladies. **Jerseys with large arm holes are not permitted unless there is a t-shirt worn underneath.**

Students shall not wear clothing so that exposes excess cleavage.

No gang-related clothing, accessories, or symbols as identified by the **Local Law Enforcement Agencies** (Mecklenburg County Sheriff's Office) will be allowed on any school site or at any school sponsored activity.

Curlers, picks, combs (except for barrette style) or rakes in the hair, hoods, hats, caps, gloves, sweatbands, bandanas, scarves, wave caps, bonnets, tiaras, crowns, or sunglasses are not acceptable headwear accessories.

Scarves may be worn around the neck. Face painting and blankets are also not permitted.

Heavy chains may not be worn or brought to school on belts or wallets.

Students who are improperly dressed will be referred to school administrators or designee who will assist the student in complying with dress code standards.

CONSEQUENCES OF IMPROPER DRESS

First offense:	hold in ISS until changed/parent phone call
Second offense:	one day of In School Suspension
Third offense:	overnight suspension/return with parent for conference
Fourth offense:	one day Out of School Suspension

▶ STUDENT RECORDS

GENERALLY

Secondary school transcripts contain information as specified by the Virginia Board of Education.

TEST RECORD

Parents, guardians, or others with legal control of a student may elect, in writing, to have the student's test record excluded from the student transcript. The test record includes at least the highest score earned, if applicable, on college performance-related standardized tests such as SAT and ACT, excluding Standards of Learning (SOL) test scores.

HIGH SCHOOL CREDIT-BEARING COURSES TAKEN IN MIDDLE SCHOOL

For any high school credit-bearing course taken in middle school, parents may request that grades be omitted from the student's transcript and the student not earn high school credit for the course.

▶ SENIOR INFORMATION

Seniors who intend to participate in and to attend the Prom, Class Night, Graduation, and other additional Senior Class events held throughout the school year must be in good academic standing and cannot be in violation of the MCPS and BHS/PVHS attendance policy.

TRANSCRIPTS

Bluestone High School and Park View High School recognize that students periodically need transcripts for completion of scholarship applications, completion of enrichment or academic program applications, and completion of college admissions applications. Students must submit transcript requests at least 48 hours prior to the need for distribution.

A fee will be charged for anyone who requests a transcript who is no longer enrolled in MCPS. The fee will be \$3.00 per transcript.

► BRING YOUR OWN DEVICE (BYOD)

Mecklenburg County Public Schools offers an open wireless connection. All individuals that take advantage of this open wireless connection agree to be bound by the Mecklenburg County Public Schools' rules and regulations set forth by the school board. All students and employees of Mecklenburg County Public Schools must submit all necessary forms and receive permission to use this open wireless. All persons that are given access to this open wireless system agree to be bound by the rules and regulations set forth in the BYOD Policy and Guideline Form. Mecklenburg County Public Schools are not responsible for any damage, lost data, upkeep, repair, or security of these devices. Accessing this wireless connection without permission and authentication is a direct infraction of school policy and will be dealt with as such. The Children's Internet Protection Act (CIPA) requires all network access to be filtered regardless of the device; **no personal wireless connections can be used.**