



Mecklenburg County Public Schools
Mobile Learning Device User Agreement
(iPad, netbook, laptop, etc.)



EQUIPMENT

Mecklenburg County Public Schools retains sole right of possession of the Mobile Learning Device, related equipment, and accessories. The device will be issued to students according to the guidelines set forth in this document. The Technology Department retains the right to collect and/or inspect the device at any time and to alter, add, or delete installed software or hardware.

SUBSTITUTION OF EQUIPMENT

In the event that the Mobile Learning Device is inoperable, Mecklenburg County Public Schools has a limited number of spare devices that may be available during repairs. This agreement also remains in effect for the substituted device.

CUSTOMIZATION OF EQUIPMENT

Students/teachers are permitted to alter or add files to customize the assigned device to their own working styles (i.e., system preferences). Students are not permitted to install software on the assigned device. To submit a program/application for approval, please use the trouble ticket system.

DAMAGE OR LOSS OF EQUIPMENT

Actions Required in the Event of Damage or Loss.

- In the event of damage or theft of my Mobile Learning Device within the school environment, I will complete a device Damage Report within 48 hours.
- I will report the incident to my Mecklenburg County Public Schools' teacher, principal, and Technology Department.
- Disciplinary action may occur if abuse or neglect is present.
- If a device is damaged by neglect or abuse, it is the family's financial responsibility to replace and/or repair the device. For example, throwing the device or other forms of improper handling would be considered examples of neglect and abuse.
- If a device is damaged, the Technology Department will work with the student and teacher to determine the extent of the damage and if neglect and/or abuse was involved.

STANDARDS FOR PERSONAL MOBILE LEARNING DEVICE CARE

Student Responsibilities:

1. The Mobile Learning Device will be housed in my classroom. I should keep the device with me and within my sight at all times.
2. Adhere to Mecklenburg County Public Schools' Acceptable Use Policy (AUP) at all times. When in doubt, I will ask my teacher or a member of the Technology Department.

3. I will report any problems, damage, or theft immediately to my teacher, principal, or a member of the Technology Department.

General Care:

1. Do not do anything to the device that will permanently alter it in any way.
2. Do not remove any serial numbers or identification placed on the device.
3. Keep the equipment clean. For example, do not eat or drink while using the device.

Carrying the Mobile Learning Device:

Transport the device in the case provided by the Technology Department.

Screen Care:

Clean the screen with a soft, dry anti-static cloth or with a screen cleaner specifically designed for LCD-type screens only.

Replacement Cost:

It is the family's financial responsibility to replace and or repair any device damaged by neglect or abuse at the following estimated rates:

iPad:	device (\$500)	screen (\$200)	adapter (\$50)	case (\$25)
Netbook:	device (\$500)	screen (\$100)	adapter (\$25)	keyboard (\$50)
Laptop:	device (\$1,000)	screen (\$100)	adapter (\$25)	keyboard (\$50)
Chromebook:	device (\$250)	screen (\$100)	adapter (\$50)	keyboard (\$50)

Mobile Learning Device User Agreement

I have read, understand, and agree to follow all responsibilities as outlined in the Mobile Learning Device User Agreement. I understand if the device is damaged by neglect or abuse, it is the family's financial responsibility to replace and or repair the device. Throwing the device or other forms of improper handling would be considered examples of neglect and abuse.

Student/Employee Name: _____ Date: _____
(Please print)

Student/Employee Signature: _____

Parent Name: _____ Date: _____
(Please print)

Parent's Signature: _____