

Mecklenburg County Public Schools
175 Mayfield Drive
Boydton, VA 23917

Title of Bid: 2023-2024 Fuel Bid

Date & Time Bids Due: Tuesday, November 14, 2023, at 4:00 p.m.

Location (Bids): Mecklenburg County Public Schools – School Board Office
P.O. Box 190, 175 Mayfield Drive
Boydton, VA 23917

Address Bids To: Brian Dalton, Ex. Dir. Of Facilities and Operations
Mecklenburg County Public Schools
175 Mayfield Drive/P.O. Box 190
Boydton, VA 23917

Direct Questions To: Brian Dalton via email bdalton@mcpsweb.org

Mandatory Bid Meeting: For all prospective bidders
Wednesday, November 8, 2023, at 10:00 am
Mecklenburg County Public Schools – School Board Office
175 Mayfield Drive
Boydton, VA 23917

Bids will not be accepted from any vendor who did not attend the mandatory bid meeting.

On Outside of Envelope: Please write the statement: "Fuel Bid"

Bid Opening: Wednesday, November 15, 2023, at 10:00 am
Mecklenburg County Public Schools – School Board Office

Conditions: All deliveries will be made within 24 hours from placement of the order, unless otherwise noted. If delivery cannot be made in that time frame, the school division has the right to place the order with another vendor. The delivery quantity will be subtracted from the gallon commitment.

The awarded vendor will provide invoices reflecting the contracted price only, not to include additional fees and/or taxes. No additional fees or taxes will be paid. Correct invoices with the bid price only will be requested, failure to provide such may cause termination of agreement.

The awarded vendor is required to provide monthly statements on company letterhead to the school division for reconciliation purposes. Failure to do so may cause termination of agreement.

Mecklenburg County Public Schools reserves the right to accept or reject any and all bids in whole or in part. All bids must be submitted on the provided bid form.

Mecklenburg County Public Schools is requesting a fixed rate price and a rack plus price from each vendor for service.