

MECKLENBURG COUNTY PUBLIC SCHOOLS
MECKLENBURG COUNTY GOVERNMENT EMPLOYEE
INSTRUCTIONS FOR COMPLETING THE NONRESIDENT APPLICATION

The application for Nonresidents must be completed each year by all nonresidents, including those currently enrolled in MCPS. Applications for returning students are due by **April 28, 2024**, and applications for new students are due **June 30, 2024**. Completed application must be signed by the County Administrator and then returned to the school your child will be enrolled in. School information is listed below.

Applications for enrollment in Mecklenburg County Public Schools must be approved at the school level and by the Superintendent or the Superintendent's designee. Once received by the Superintendent, you should receive a letter within 5-10 business days letting you know if your child has been approved for enrollment. If you have not received a letter within 10 business days, please call the Mecklenburg County School Board Office at (434)738-6111. As an employee of Mecklenburg County, your tuition fee will be waived to attend Mecklenburg County Public Schools upon verification of employment. ****Virginia High School League (VHSL) Student Eligibility Transfer Rule states:** You must sit out of VHSL activities for 365 calendar days following a transfer to the school unless the transfer corresponded with a family move into the school attendance zone. Eighth and ninth graders are automatically eligible wherever they enroll at the beginning of the year.

School Information:

Chase City Elementary School

5450 Highway Forty-Seven
Chase City, Virginia 23924
Phone: (434) 372-4770

LaCrosse Elementary School

1000 School Circle
LaCrosse, Virginia 23950
Phone: (434) 757-7374

Mecklenburg County Middle School

24999 Highway Fifty-Eight
Baskerville, Virginia 23915
Phone: (434) 447-1292

Clarksville Elementary School – Temporary Address

8725 Skipwith Road
Skipwith, Virginia 23968
Phone: (434) 374-8668

South Hill Elementary School

1290 Plank Road
South Hill, Virginia 23970
Phone: (434) 447-8134

Mecklenburg County High School

25001 Highway Fifty-Eight
Baskerville, Virginia 23915
Phone: (434) 447-1295

If you have any questions regarding the Nonresident Form, please contact the Mecklenburg County School Board Office at (434) 738-6111.



**MECKLENBURG COUNTY GOVERNMENT EMPLOYEE
APPLICATION FOR ADMISSION AS A NONRESIDENT STUDENT**

Please Print Clearly. Incomplete forms will not be considered. One form per student.

Student's Name: _____

<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>
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Date of Birth: _____ **Age:** _____ **Grade:** _____

***911**

Address: _____

<i>Address</i>	<i>City</i>	<i>State, Zip</i>
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***Mailing**

Address: _____

<i>Address</i>	<i>City</i>	<i>State, Zip</i>
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Name of Employee _____
(Your Name) *Last Name* *First Name* *Middle Name*

Primary Phone: _____ **Work:** _____ **Cell:** _____

Employee Work Location

(What qualifying division of the County Government do you work for. Please Print)

Person(s) Living with, other than employee/parent:

Name: _____

Last First Middle

Relation: Grandmother ____ Grandfather ____ Uncle ____ Aunt ____ Sister ____ Brother ____
Other (Specific relation) _____

Name: _____

Last First Middle

Relation: Grandmother ____ Grandfather ____ Uncle ____ Aunt ____ Sister ____ Brother ____
Other (Specific relation) _____

Student's Home School *(Where student would go to school based on home address)*

Current School *(This SY)* _____ **Grade:** _____

Requested School *(Next SY)* _____ **Grade:** _____

Are special academic services being received? _____ Yes _____ No

If yes, describe: _____

Describe any special transportation arrangements to and from school:

Absences for current or most recent school year: 1st Semester _____ 2nd Semester _____

Grades for current or most recent school year in each subject:

<u>Subject</u>	<u>1st Semester</u>	<u>2nd Semester</u>	<u>Verified by Principal</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is the student eligible to continue in his/her present school? _____ Yes _____ No

If no, why? _____

Has student ever been suspended from school? _____ Yes _____ No If yes, explain.

Has student ever been expelled from school? _____ Yes _____ No If yes, explain.

Why do you wish to enroll your student in school in Mecklenburg County?

PARENT/GUARDIAN AGREEMENT:

I understand that if placement is approved:

1. Transportation **will not** be provided by the school system.
2. Enrollment may be revoked for poor grades, low attendance, disruptive or uncooperative behavior on the part of the student and parent, tardiness, overcrowding, or other factors.
3. If this request is approved, this does not constitute a permanent placement.
4. **High School Students:** **This permission has to do **ONLY with registration** for classes. Any students who transfer from one school to another within the state, without a corresponding change of address, will be ineligible to participate in any VHSL activity for a period of one calendar year from the date of enrollment (Eighth and Ninth graders are exempt if enrolling for the first time). For extenuating circumstances, the normal VHSL appeal process may be utilized.

☐ My Child plans to participate in the following Virginia High School League (VHSL) activity/activities:

I hereby certify that all of the information on this application form is accurate and complete to the best of my knowledge and belief and understand the placement agreements as listed above. I understand that enrollment is on a year-to-year basis and that I must re-apply annually. I further understand that tuition for nonresident students of Mecklenburg County Government Employees is waived with the verification of current employment. Should my employment status change, I understand that tuition will be due for my student to remain enrolled in Mecklenburg County Public Schools.

Date_____
Employee Signature_____
Relationship to Student

Student's Name:

*Last*_____
*First*_____
*Middle*_____
County Administrator/Deputy County Administrator Signature_____
Date

Yes_____
No_____
Principal of Assigned School_____
Date_____
Yes_____
No_____
Superintendent of Schools_____
Date

If approved, the student becomes subject to all policies, regulations, and guidelines including the MCPS Student Code of Conduct.

***If no, please give reason for denying the application:**