

## MECKLENBURG COUNTY PUBLIC SCHOOLS

### INSTRUCTIONS FOR COMPLETING THE NONRESIDENT APPLICATION

The application for Nonresidents must be completed **each year** by all nonresidents, including those currently enrolled in MCPS. Applications for **returning students** are due by **April 30, 2024**, and applications for **new students** are due **June 28, 2024**. Completed applications must be returned **to the school** your child will be enrolled in. School information is listed below.

Applications for enrollment in Mecklenburg County Public Schools must be approved at the school level and by the Superintendent or his designee. Once received by the Superintendent, you should receive a letter within 5-10 business days letting you know if your child has been approved for enrollment. If you have not received a letter within 10 business days, please call the Mecklenburg County School Board Office at (434)738-6111. Enrollment in Mecklenburg County Public Schools is contingent upon receipt of the tuition fee, as stated in your letter of approval, as well as other factors.

**\*\*Virginia High School League (VHSL) Student Eligibility Transfer Rule states:** You must sit out of VHSL activities for 365 calendar days following a transfer to the school unless the transfer corresponded with a family move into the school attendance zone. Eighth and ninth graders are automatically eligible wherever they enroll at the beginning of the year.

#### **School Information:**

##### **Chase City Elementary School**

5450 Highway Forty-Seven  
Chase City, Virginia 23924  
Phone: (434) 372-4770

##### **Clarksville Elementary School** – Temporary Address

8725 Skipwith Road  
Skipwith, Virginia 23968  
Phone: (434) 374-8668

##### **LaCrosse Elementary School**

1000 School Circle  
LaCrosse, Virginia 23950  
Phone: (434) 757-7374

##### **South Hill Elementary School**

1290 Plank Road  
South Hill, Virginia 23970  
Phone: (434) 447-8134

##### **Mecklenburg County Middle School**

24999 Highway Fifty-Eight  
Baskerville, Virginia 23915  
Phone: (434) 447-1292

##### **Mecklenburg County High School**

25001 Highway Fifty-Eight  
Baskerville, Virginia 23915  
Phone: (434) 447-1295

**If you have any questions regarding the Nonresident Form or tuition rates, please contact the Mecklenburg County School Board Office at (434) 738-6111.**

**APPLICATION FOR ADMISSION AS A NONRESIDENT STUDENT***Please Print Clearly. Incomplete forms will not be considered.***Student's Name:** \_\_\_\_\_*Last**First**Middle***Date of Birth:** \_\_\_\_\_**Age:** \_\_\_\_\_**\* 911****Address:** \_\_\_\_\_*City**State, Zip***\* Mailing****Address:** \_\_\_\_\_*City**State, Zip***Parent's Name:** \_\_\_\_\_*Last**First**Middle***Primary Phone:** \_\_\_\_\_**Work:** \_\_\_\_\_**Cell:** \_\_\_\_\_**Person(s) Living with, other than parent:****Name:** \_\_\_\_\_*Last**First**Middle***Relation:**

Grandmother \_\_\_\_\_

Grandfather \_\_\_\_\_

Uncle \_\_\_\_\_

Aunt \_\_\_\_\_

Sister \_\_\_\_\_

Brother \_\_\_\_\_

Other (Specific relation) \_\_\_\_\_

**Name:** \_\_\_\_\_*Last**First**Middle***Relation:**

Grandmother \_\_\_\_\_

Grandfather \_\_\_\_\_

Uncle \_\_\_\_\_

Aunt \_\_\_\_\_

Sister \_\_\_\_\_

Brother \_\_\_\_\_

Other (Specific relation) \_\_\_\_\_

**Is the student currently attending MCPS?**

Yes \_\_\_\_\_

No \_\_\_\_\_

**If Yes, which School?** \_\_\_\_\_**\*SCHOOL REQUESTING TO ATTEND:** \_\_\_\_\_**Grade:** \_\_\_\_\_**\*CURRENT SCHOOL INFORMATION** (If not currently attending MCPS)**School attending** \_\_\_\_\_**Address** \_\_\_\_\_**Telephone No.** \_\_\_\_\_**Reason for leaving** \_\_\_\_\_**Are special academic services being received?** \_\_\_\_\_

Yes \_\_\_\_\_

No \_\_\_\_\_

**If yes, describe:** \_\_\_\_\_

**MCPS does not provide transportation for nonresident students, however, please describe any special transportation arrangements to and from school:**

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**Absences for current or most recent school year:**    **1<sup>st</sup> Semester** \_\_\_\_\_ **2<sup>nd</sup> semester** \_\_\_\_\_

**Grades for current or most recent school year in each subject:**

<b>Subject</b>	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>	<b>Verified by Principal</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Are you eligible to continue in your present school?**    \_\_\_\_\_ **Yes**    \_\_\_\_\_ **No**

**If no, why?** \_\_\_\_\_

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**Have you ever been suspended from school?**    \_\_\_\_\_ **Yes**    \_\_\_\_\_ **No**    **If yes, explain.**

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**Have you ever been expelled from school?**    \_\_\_\_\_ **Yes**    \_\_\_\_\_ **No**    **If yes, explain.**

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**Why do you wish to enroll in school in Mecklenburg County?** \_\_\_\_\_

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**PARENT/GUARDIAN AGREEMENT:**

I understand that if placement is approved:

1. Transportation **will not** be provided by the school system.
2. Enrollment may be revoked for poor grades, low attendance, disruptive or uncooperative behavior on the part of the student and parent, tardiness, overcrowding, or other factors.
3. If this request is approved, this does not constitute a permanent placement.
4. **High School Students:** \*\*This permission has to do **ONLY with registration** for classes. Any student who transfers from one school to another within the state, without a corresponding change of address, will be ineligible to participate in any VHSL activity for a period of one calendar year from the date of enrollment (Eighth and Ninth graders are exempt). For extenuating circumstances, the normal VHSL appeal process may be utilized.

☐ My Child plans to participate in the following Virginia High School League (VHSL) activity/activities:

I hereby certify that all of the information on this application form is accurate and complete to the best of my knowledge and belief and understand the placement agreements as listed above. I understand that enrollment is on a year-to-year basis and that I must re-apply annually.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

Student's Name: \_\_\_\_\_

\_\_\_\_\_  
Last

\_\_\_\_\_  
First

\_\_\_\_\_  
Middle

\*\*\*\*\*

**Tuition must be paid prior to enrollment and admission is contingent upon receipt of this tuition. No student will be allowed to begin school until full payment has been received.**

\_\_\_\_\_  
Yes

\_\_\_\_\_  
Principal of Assigned School

\_\_\_\_\_  
Date

\_\_\_\_\_  
No

\_\_\_\_\_  
Yes

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
No

**If approved, the student becomes subject to all policies, regulations, and guidelines including the MCPS Student Code of Conduct.**

\*If no, please give reason for denying the application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_